

# Diptford Parish Council Meeting

Tuesday 5<sup>th</sup> September 2017 after the Amenity Trust Meeting (7.15pm)

## To all Members of the Council

You are hereby summoned to attend a meeting of Diptford Parish Council to be held in Diptford Village Hall on Tuesday 5th September 2017 after the Amenity Trust Meeting (7.15pm) for the purpose of transacting the following business.



Sarah Woodman, Clerk to the Council

Date 30<sup>th</sup> August 2017

**The Public are welcome to attend** *If any member of the public wishing to attend the Meeting has special requirements (mobility or sensory impairment), please contact the Clerk, Sarah Woodman on 01364 661127*

## Questions from the public

## Reports from District and County Councillors

## Police Report

## AGENDA

### 17.090 To accept apologies for absence

### 17.091 To note declarations of interest and Dispensations in items on the Agenda.

### 17.092 To confirm the Minutes of the Meeting held on the 8.8.17, as previously circulated.

### 17.093 Planning Applications

*To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

#### Planning Decisions

1. Removal of Devon bank at Old Barn, Thornlands, Diptford **No further action**
2. Listed Building consent for replacement windows at Broadmead, Diptford Ref 2014/17/LBC

#### Conditional permission

3. New access to dwelling at Lower Horner, Diptford Ref 0568/17/FUL **Conditional permission**
4. Householder application for extension to existing dwelling at Omaka, Nr Diptford Ref 1969/17/HHO

#### Conditional approval

### 17.094 P3, footpaths & highways

1. Highway Maintenance Community Enhancement Fund £1020 for the Community Lengthsman Service. Assessment of highway requirements and match funding

### 17.095 Finance

#### 1. To approve cheques for payment:

Cheque	Description	VAT	Gross
0819	S Woodman – August pay		179.90
0820	S Woodman – Travel £40.50, Office £41.39. Laptop £389.97	65.20	471.86
0821	K Jane – Grass cutting		100.00
Receipts			
BGC	Santander – Interest August		0.09

#### 2. To receive the Financial Statement

Lloyds Current Account to 21.7.17	5679.63
Less payments & unrepresented cheques	1918.45
Plus uncleared receipts	0.00
Total Current Account	3761.18
Santander Account to 7.8.17	1020.75
Total funds	4781.93

#### Earmarked Reserves

P3 Footpaths	74.29
Winter Emergency Planning	800.00
Community Lengthsman	1020.00
Total Reserves	1894.29

**Total uncommitted funds 2887.64**

### **3. Verification of bank statements and reconciliations**

*Financial Regulation 2.2: On a regular basis, at least once in each quarter, and at each financial year end, a member other than the Chairman shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign the reconciliations and the original bank statements (or similar document) as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the council*

4. Grant application: Parish Magazine - £100 requested *May 2016 granted £100*
5. To create an Office Equipment Reserve

#### **17.096 Diptford Playing Field**

1. Land sale – Progress
2. Grass cutting arrangements – currently once per month (max 8 cuts) from April, plus additional strimming of areas not accessible by mower
3. TAP Award £1287 for environmental improvement and maintenance works, to be claimed by 2.2.18

#### **17.097 Correspondence received**

1. SHDC: Consultation on the proposal for one council for South Hams & West Devon
2. Plymouth & South West Devon Joint Local Plan – submitted to Planning Inspectorate
3. Devon Community Resilience Forum, Kennford 22.11.17, free
4. DALC training: Planning, 12 Sept 6.30pm Exeter £30+VAT; Chairmanship, 14 Sept 6.30pm, Exeter £25+VAT; Budgets & Precepts, 3 Oct 10am-1pm, Exeter £25+VAT
5. SHDC: Open Space, Sport & Recreation – S106 Contributions

#### **17.098 Reports on Meetings Attended**

#### **17.098 Correspondence available at the Meeting**