

# Diptford Annual Parish Council Meeting

Tuesday 3 May 2016 at 8.15pm

## DRAFT MINUTES

**Present:** Cllrs Foster (Chairman), Crocker, Hill, Lethbridge, Peach & Parker Davidson

### 16.044 Election of officers

1. Cllr Foster was elected Chairman and completed the Declaration of Acceptance of Office
2. Cllr Franklin was Vice-Chairman

**16.045 Apologies for absence** were accepted from Cllrs Franklin & Baggott: DCC Cllr Vint & SHDC Cllrs Smerdon & Steer

**16.046 Members were appointed to serve on the following Committees and outside bodies:**

Committee/Outside body	Members
Diptford Amenity Trust	All Members
Playing field Working Group	Cllrs Foster & Lethbridge
Parish Hall	Cllr Hill
Eleemosynary	Cllr Foster
Finance	Cllr Baggott
Diptford Community Trust	Cllr Baggott & Lethbridge

**16.047 The Zurich Insurance Policy details and Asset Register were approved**

Location	Asset	Value	Comments
Office Equipment	Restricted to Clerk's home	2500	Clerk's ownership
Street Furniture	2 Bench seats	445	
	Commemorative stone	1,141	Not insured
	Notice board	1,781	
	Garden wall	596	
	6 planters	314	Not insured
	Grit Spreader	1418	
	Christmas decorations	160	Not insured
<b>Total</b>		<b>£8355</b>	

**12.048 The 2016/17 Meeting Schedule was confirmed: Meetings would be held on the 2<sup>nd</sup> Tuesday of the month, with the exception of September, when it would be held on the 1<sup>st</sup> Tuesday**

*Meeting ended 8.30pm*