

# Diptford Parish Council Meeting

Diptford Village Hall

Tuesday 21 June 2011 at 7.30pm

## Questions from the Public

1. Complaints had been received of large vehicles accessing Diptford from Mill Lane and Clam Bridge, and DCC Highways had shut the lane to repair lorry damage. The Clerk would contact North Huish Parish Council and DCC Highways, to suggest that an 'Unsuitable for HGV' sign be placed at the North Huish end of Mill Lane, and that the sign at the Diptford end of Mill Lane be relocated to Diptford Square.
2. Building works were likely to start at Hepbern House, Stretchney, and concern had been expressed that lorries may cause damage to Bickham Bridge. The Clerk would suggest to the owner and North Huish Parish Council that the site be accessed via California Cross.

**Police Report** The monthly meeting was held on the 20<sup>th</sup> June. One crime was recorded in May, burglary of dwelling (domestic related).

**County Councillor Black** reported DCC was being reorganised into 4 Directorates: Peoples, Places, Policy and Health. This had resulted in a substantial reduction in staff, with 100 staff cuts in the Places Directorate alone. Highways officers would be specific to County Councillors, with Darren Cole and Jim Morrison reporting to Cllr Black, and the service would be more frontline, with open public meetings.

A Government grant of £9.3m had been made available for mending roads after the winter damage, and surveys were being completed to compete for the funding. Councillors commented on the inadequate repairs carried out by South West Highways.

When the Health Bill was enacted, DCC would be taking on additional responsibilities.

Cllr Black held Locality Funding for her area of £15,000, together with £5,000 capital funding.

**District Councillor Steer** reported that joint meetings would be held with Teignbridge District Council about sharing services, although it was important to maintain SHDC's identity.

The Localism Bill enabled powers to be devolved to Parish Councils, and it was intended to consult on planning permissions. Councillors expressed concern at the number of retrospective planning applications considered.

Locality Funding of £1000 was available to the Parish.

**Present** Cllrs Foster (Chairman), Baggott, Crocker, Franklin, Gopal, Peach & Savery; District Cllr Steer; County Cllr Black

## MINUTES

**11.061 Apologies for absence** were accepted from Cllr Hill

**11.062 To note declarations of interest in items on the Agenda** None

**11.063 The Minutes of the Meetings held on the 17.5.11, as previously circulated, were confirmed and signed by the Chairman**

**11.064 Trevor Crocker and Chris Peach were co-opted as Parish Councillors and completed the Declaration of Acceptance of Office of Councillor**

### 11.065 Planning Applications

1. Retrospective householder application for alterations to dwelling at Ashwell Barn, Halwell Ref 17/1221/11/F Mr C Bishop **Concerned that the application is retrospective. Query whether Building Control involved, which could have identified that planning permission was required**

### Planning Decisions - Noted

2. Householder application for side two storey extension to provide kitchen/diner on ground floor and relocated fourth bedroom with additional bathroom on first floor at Etheridge Farmhouse, Diptford Ref 17/0718/11/F **Conditional permission**
3. Certificate of lawfulness for proposed use or development at Diptford Downs, Diptford **Lawful**
4. Retrospective application for wildlife pond at Daisy Hills, Diptford 17\_23/0721/11/F **Withdrawn**

**11.066 P3 & Footpaths** – Responsibility for Unclassified County Roads (Green lanes) had been transferred from Highways to P3. They had been surveyed by new warden Paul McFadden, who would be contacting landowners about their maintenance

**11.067 Diptford Playing Field** – The Diptford Horse Show was thanked for its donation of £250; and the £100 annual fee had been received from the school.

#### 11.068 Planning review

1. Holsome Park – SHDC was preparing enforcement proceedings against the slow implementation of the planning permission
2. Beenleigh Meadows – A planning application was awaited for the unauthorized extension and yurts

**11.069 Snow planning** – Cllr Savery offered his fertilizer spreader for use as a salt spreader, and a network of farmers would be established to operate the spreader and store the salt/grit. Cllr Savery and the Clerk would research the provision of salt/grit and progress would be reviewed at the September meeting.

If new grit bins were required, then the Parish Council would be required to pay for them and to fill them. The Clerk would ask that the existing bin at Crabadon be relocated to half way up Horner Tongue Hill.

#### 11.070 Finance

##### 1. Cheques passed for payment:

Cheque	Description	VAT	Gross
0484	S Woodman – May pay		141.44
0485	S Woodman expenses: Office £30.52, travel £39.15		69.67
0486	Ken Abraham - Audit		60.00
0487	Atlas Graphics	7.60	45.60
0488	DALC - Training	11.00	66.00
0489	Community First – to replace cheque 0483		614.33
0490	HMRC - Paye		106.05
0491	Diptford Village Hall – Quiz hall hire		15.00

##### Receipts

BGC	Santander - interest		0.59
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##### 2. The Financial Statement was received

Lloyds Current Account to 31.5.11	1981.39
Less payments & unrepresented cheques	1196.06
Plus uncleared receipts	0.00
<b>Total Lloyds Current Account</b>	<b>785.33</b>
Alliance & Leics Acc to 6.6.11	3508.66
<b>Total funds</b>	<b>4293.99</b>

##### Earmarked Reserves

P3 Footpaths	378.25
Amenity Trust	0.00
Parish Plan	193.43
<b>Total Reserves</b>	<b>571.68</b>

**Total uncommitted funds £3722.31**

##### 3. Resolved to approve the 2010/11 Accounts and Audit Commission Annual Governance Statement, as detailed in Appendix 11.070.3

##### 11.071 Correspondence received

1. Active Villages – More progress needed and the Clerk would include an item in the parish magazine
2. NALC Policy Consultation: Planning for traveller sites – No response
3. CCD Members Forum: Meeting at Hemyock 27 June – No one would attend
4. **DALC Election to County Committee 2011-15: Resolved to select Anthony Witty, Glyn Richards, Trevor Pennington and Malcolm Norman**
5. SHDC: Wagland Farm, Halwell – the solar panels would be removed when no longer used
6. SHDC Super Cluster Meeting, Watermark 13 July at 7pm – Cllrs Baggott, Foster and Peach would attend.

##### 11.072 Reports on Meetings Attended

1. Councillors attended the site meeting at Larcombe Quarry, in which it was proposed to build a house rather than a bungalow. The site had been improved considerably.
2. No one had attended the meeting on the proposed federation of schools, and the Clerk would request clarification of the proposals.

##### 11.073 Correspondence available at the Meeting – Noted

1. Parish Paths Partnership Newsletter Spring/Summer 2011
2. Trade publications

*Meeting ended 9.45pm*

*Date of next Meeting 19 July 2011*

## Receipts and Payments

Previous Year to 31.03.10		Current Year to 31.03.11
	<b>Receipts</b>	
4900.00	Precept	5300.00
50.00	Footpaths (P3)	0.00
0.00	HM Customs & Revenue VAT	313.68
3.33	Interest	3.83
600.00	Grants	0.00
631.34	Other receipts	0.00
<b>6184.67</b>		<b>5617.51</b>
	<b>Payments</b>	
2013.39	Clerk's salary	2073.17
665.10	Clerk's travel	224.80
	Office	384.99
24.00	Councillors' expenses	5.60
121.98	Grants	50.00
100.00	S137 Grants	0.00
50.00	Audit	164.00
220.25	Footpaths (P3)	51.00
248.98	Insurance	278.67
137.00	Subscriptions	124.00
1931.34	Playing Field	1359.45
34.03	Non revenue items	761.73
186.00	Hall hire	0.00
38.50	Training	0.00
60.63	HM Customs & Revenue VAT	253.05
32.00	Other expenses	0.00
<b>5863.20</b>		<b>5730.46</b>
<b>321.47</b>	<b>Net Receipts</b>	<b>-112.95</b>

Bank  
Reconciliation

Balance per bank statements as at 31 March 2011	£
Lloyds TSB Bank Account 0147997	591.91
Santander Acc 679 6575	3507.77
<b>Total</b>	<b>4099.68</b>
Less: any unrepresented cheques at 31 March 2011	
Chq 0472	-105.16
Add: any unbanked cast at 31 March 2011	0
<b>Net bank balances as at 31 March 2011</b>	<b>3994.52</b>
The net balances reconcile to the Cash Book (receipts & payments account) for the year as follows	
<b>CASH BOOK</b>	
Opening Balance	4107.47
Add: Receipts in the year	5617.51
Less: Payments in the year	-5730.46
<b>Closing balance cash book 31 March 2011</b>	<b>3994.52</b>

**Significant variances in the statement of accounts**

Lines	Description	Year ending	31.03.11	Variance		Explanation if variance over 15%
				£	%	
		31.03.10				
1	Balances brought forward	3785	4107			
2	Annual Precept	4900	5300			
3	Total other receipts (excl precept)	1285	318	-967	-305	2009/10 received: £600 grant; reimbursement of £511 costs from the Ditpford Amenity Trust; £120 Community Car Scheme grant, which was repaid when the scheme ceased 2010/11 no grants or reimbursements received
4	Staff costs	2678	2298	-380	-17	2009/10 costs include office expenses eg stationary & postage. 2010/11 £385 office costs are included under item 6
5	Loan interest/capital repayments	0	0	0	0	
6	Other payments	3185	3432	247	7	
7	Balances carried forward	4107	3995			
8	Total cash & short term investments	4107	3995			
9	Total fixed assets & long term assets	3820	3896	76	2	
10	Total borrowings	0	0	0	0	