

Diptford Parish Council Meeting

Diptford Village Hall

Tuesday 21 May 2013 at 7.15pm

Police Report No crimes were recorded in April. Advice was given on keeping valuables safe. The next Police Surgery would be held on the 3 June 8.30-9.30am

County Cllr Vint submitted a report, introducing himself and suggesting a ‘surgery’ before some future parish council meetings to discuss local issues. Contact details would be included in the Magazine.

District Cllr Steer reported that he had been appointed Chair of the Development Committee, whose membership had been reduced from 24 to 12. Brian Carson was the new SHDC Chairman.

MINUTES

Present: Cllrs Foster (Chairman), Franklin & Crocker

13.048 Apologies for absence were accepted from Cllrs Baggott, Hill, Gopal, Peach & Savery

13.049 To note declarations of interest and Dispensations in items on the Agenda None

13.050 The Minutes of the Meeting held on the 16.4.13, as previously circulated, were confirmed and signed by the Chairman

13.051 Planning Correspondence

1. Planning Application 17/2267/12/F 15 dwellings Part field opposite Wheat Park, Totnes Road, Diptford – SHDC had confirmed that the roadside hedge would be grown to a height of between 2.5-3.0m.
2. Appeal: Proposed wind turbine at Field at SX767 568, Foales Leigh Farm, Harberton Ref 23/1142/12/F, Appeal Ref APP/K1128/A 13/2196711 **Object. Visual impact on the AONB**

13.052 P3, footpaths & highways

1. DCC: Temporary prohibition of through traffic & parking 13 May-31 August, Bickham Bridge-Diptford Cott Lane, Christone Cross-Beenleigh, Butterford Mill Gate-Combeshead Cross, Diptford Cottage Lane-Shorter Cross Road & Combeshead Cross-Rolster Bridge. It was noted that the road closure adverts were misleading. Highways had made a good job of tarring & chipping the lanes.
2. FP57: The landowner had failed to mark the path across the field, and the matter was being referred for enforcement.

13.053 Amenity Trust Report – Funds: Acc 00196602 £135.44; Acc 02042009 £6808.19

13.054 Broadband provision – Deferred to the June Meeting

13.055 Local Government Boundary Commission: Electoral Review of South Hams The preferred option was for Diptford to be included in a ward with Halwell/Moreleigh, East Allington, Woodleigh, Harberton & North Huish. It would not be appropriate for the seaside parishes of Strete or Slapton to be included in the Ward.

13.056 Matters raised at the Annual Parish Meeting

1. Solar panel farms
2. Uncut roadside hedges, which were obstructing the lanes. An item would be included on the June agenda, and Councillors would submit details of uncut hedges for the Clerk to report to DCC Highways.

13.057 Finance

1. Cheques passed for payment:

Cheque	Description	VAT	Gross
0586	S Woodman – April pay		150.51
0587	S Woodman expenses: Office £59.00, travel £66.15	3.67	125.15
0588	Ken Abraham - Audit		60.00
0589	Community First - Insurance		199.82
Receipts			
BACS	SHDC - Precept		2930.00

2. The Financial Statement was received

Lloyds Current Account to 29.4.13	6505.45
Less payments & unrepresented cheques	1050.03
Plus uncleared receipts	0.00
Total Current Account	5455.42
Santander Account to 20.6.12	12.20
Total funds	5467.62

Earmarked Reserves

P3 Footpaths	574.29
Winter Emergency Planning	800.00
Total Reserves	1374.29

Total uncommitted funds £4093.33

3. Resolved to approve the 2012/13 Accounts and Audit Commission Annual Governance Statement, as detailed in Appendix 13.057.3

4. Damage to wall, village square – The Clerk would submit a claim against Wood Bros. The cost of the repairs was estimated at £550 (excl VAT)

13.058 Correspondence received

1. Luscombe Maye 140th Anniversary celebration – The offer of specimen oak tree would be accepted, and suggestions for a public space to plant the tree would be requested in the magazine.

2. Totnes & Surrounding Area Parish Cluster Meeting 6.30pm Wednesday 12.6.13 – Cllrs Gopal, Hill or Peach may attend. An agenda item on inadequate rural Broadband would be requested.

13.059 Reports on Meetings Attended Cllr Franklin attended the Community Safety Partnership Meeting, which a significant number of partners attended, including the police and fire service. Road safety, particularly young drivers, was discussed.

13.060 Correspondence available at the Meeting – Noted

1. Devon Senior Voice, April 2013

Meeting ended 8.15pm

Date of next meeting 11 June

Appendix 13.057.3

Diptford Parish Council Accounts 2012/13

Receipts & Payments

Previous Year to 31.03.12		Current Year to 31.03.13
Receipts		
5300.00	Precept	5470.00
750.00	Footpaths (P3)	430.00
361.63	HM Customs & Revenue VAT	322.66
3.54	Interest	1.08
2712.00	Grants	200.00
0.00	Other receipts	105.00
9127.17		6528.74
Payments		
2127.36	Clerk's salary	2190.66
472.30	Clerk's expenses	505.73
388.45	Office	368.55
0.00	Councillors' expenses	0.00
74.00	Grants	609.49
10.00	S137 Grants	609.00
500.00	Graveyard maintenance	400.00
180.00	Audit	180.00
0.00	Footpaths (P3)	1008.96
614.33	Insurance	592.63
127.00	Subscriptions	164.62
620.20	Playing Field	1572.40
1312.00	Non revenue items	446.91
180.00	Hall hire	96.00
80	Training	0.00
361.63	HM Customs & Revenue VAT	322.66
0.00	Other expenses	111.55
7047.27		9179.16
2079.90	Net Receipts	2650.42

Bank reconciliations for the year ended 31.3.13			
Lloyds TSB Bank Account			
Balance per Bank Statement 31.03.2013		5035.56	
Less: Outstanding Cheques			
	chq	amount	
	564	400.00	
	578	111.55	
	579	111.00	
	580	491.40	
	581	500.00	
	582	10.00	
Total		1623.95	
Plus: Outstanding Receipts		0.00	
Balance per Accounts		3411.61	
Santander Bank Account			
Bank balance 31.3.13		12.39	
Less o/s payments		0.00	
Plus o/s remittances		0.00	
		12.39	
Total cash & investments		3424.00	
Cash Book			
	b/fwd	2,563.11	
	Receipts	10027.66	+
	Payments	9179.16	-
	C/fwd	3411.61	
	B/F	3,511.31	
	Receipts	1.08	
	Payments	3500.00	
	C/F	12.39	
		3,424.00	

Significant variances in the statement of accounts

Lines	Description	Year ending		Variance		Explanation if variance over 15% & over £250
		31.03.12	31.03.13	£	%	
1	Balances brought forward	3,995	6,074			
2	Annual Precept	5,300	5,470			
3	Total other receipts (excl precept)	3,827	1,059	-2,768	-72	Yes
4	Staff costs	2,600	2,696	97	4	No
5	Loan interest/capital repayments	0	0	0	0	No
6	Other payments	4,448	6,483	2,035	46	Yes
7	Balances carried forward	6,074	3,424			
8	Total cash & short term investments	6,074	3,424			
9	Total fixed assets & long term assets	5,841	3,971	-1,870	-32	Yes
10	Total borrowings	0	0	0	0	No

Explanation of variances	
Box No. 3	
Figure in 2011/12 column	3827
Figure in 2012/13 column	1,059
Variance	2768.26
Reason	Amount (£)
1. Grant for emergency snow planning 2011/12, not in 2012/13	2112
2. Grant for Diamond Jubilee 2011/12, not in 2012/13	600
Box No. 6	
Figure in 2011/12 column	4,448
Figure in 2012/13 column	6,483
Variance	-2035.16
Reason	Amount (£)
1. Paid £1000 into Amenity Trust reserves 2012/13, not in 2011/12	1000
2. Paid £500 for previous 3 years graveyard maintenance 2011/12; paid £400 in 2012/13	100
3. 2011/12 bought grit spreader for £1312; 2012/13 bought benches & tubs for £382	930
4. Paid grants for the Diamond Jubilee celebration 2012/13, not in 2011/12	828
5. Paid P3 funding towards footpath renovation 2012/13, not in 2011/12	1009
6. Paid £1000 to Amenity Trust 2012/13, not in 2011/12	1000
7. 2012/13 paid election fees, not in 2011/12	112
8. Paid £80 for training 2011/12, not in 2012/13	80
9. Paid 2 years hall hire £180 2011/12, paid 1 year in 2012/13 £96	84
Box No.9	
Figure in 2011/12 column	5,841
Figure in 2012/13 column	3,971
Variance	1870
Reason	Amount (£)
1. Benches insured for £1000 2011/12, replaced at a cost of £421 2012/13	579
2. Commemorative stone insured for £1093 2011/12, reduced to £0 in 2012/13	1093
3. Planting tubs insured for £300 2011/12, replaced at a cost of ££38 2012/13	262