

Diptford Parish Council Meeting

Diptford Village Hall
Tuesday 20 May 2014 at 8.10pm

MINUTES

Helen Smart, SHDC Planning Enforcement reported on current enforcement at:

- Stert Quarry – Contact was being sought with the landowner over usage
- Diptford Downs – No planning application had been received, and a Notice would be served
- Farleigh Meadows – The owner had been advised that she cannot live on the site. A new planning application was awaited. Landscaping conditions could not be enforced until the new planting season in November
- Bluepost – Landscape Officer Alex Whish had agreed the Devon hedgebank in the NW corner, which would be built by June and planted in November. The current access would continue. Improved visibility at the road junction would be requested, although could not be enforced.

Helen Smart would investigate solar panels at The Mill House, Gara Bridge.

The Development Control Committee had approved the Solar Farm at Coombeshead Farm, but the Department of Communities and Local Government had directed that no decision notice could be issued pending a decision by the Secretary of State on whether to ‘call in’ the application.

Reports from District and County Councillors

SHDC Cllr Steer reported on contentious planning applications in the District; changes to Planning Committee membership, on which Cllr Vint had lost his seat; and the 12 month trial enabling Parish Council representatives to speak at Development Control Committee Meetings.

DCC Cllr Vint reported on roadworks from Crabadon Cross to Curtisknowle. Twelve hotbox and 16 cold lay gangs were filling potholes in the County, with a current backlog of 934.

Questions from the public – Cllr Steer would follow up queries on the maintenance of roadside verges and walls between the church and village hall.

Wasps nests in the hedgerows should be reported to SHDC Environmental Health.

Present: Cllrs Foster (Chairman), Baggott, Crocker, Franklin, Hill, Peach & Wood; SHDC Cllr Steer; DCC Cllr Vint; SHDC Enforcement Officer Helen Smart; 2 members of public

14.046 To accept apologies for absence None

14.047 Declarations of interest were noted from Cllr Peach: Item 14.049.2 (Personal); &

14.048 The Minutes of the Meeting held on the 15.4.14, as previously circulated, were confirmed and signed by the Chairman

14.049 Planning Applications

1. Erection of manure storage building at Holsome Park, Diptford Ref 17/0887/14/F G Lethbridge

No objection

2. Retrospective application for alterations to weir at SX7321 5384, north of The Mill House, Gara Bridge, Totnes Ref 17_38/1039/14/F Ms J Horne **No comment**

3. Listed Building Consent for replacement windows at Bradridge House, Diptford Ref 17/1119/14/LB Mr G Hyde **No objection**

Planning Decisions - Noted

4. Retrospective application for agricultural buildings and improvement of farm access at Beenleigh Meadows Farm, Harberton Ref 17_23/2323/13/F **Conditional permission**

5. Listed Building Consent for replacement of corrugated iron roof with natural slate in centre section of south range of barns at Beenleigh Manor, Diptford Ref 17/0575/14/lb **Listed Building Consent Granted**

Planning Correspondence

6. Proposed wind turbine at Charford Farm, Diptford **Strongly oppose: Adverse impact on the local amenity; cumulative visual effect; inappropriate, excessive development in prominent location**

7. SHDC: No breach of conditions at Greenacre (Ref 2014/0125) as works done under permitted development.

14.050 P3, footpaths & highways

1. Appointment of Deputy Snow Warden – a volunteer would be requested in the magazine

2. DCC Highways would investigate road safety in relation to the untrimmed hedges at Rannoch and Brushford, and the matter would be reviewed at the August meeting.

14.051 Playing Field – None

14.052 Finance

1. Cheques passed for payment:

Cheque	Description	VAT	Gross
0635	S Woodman – April pay		156.80
0636	S Woodman expenses: Office £25, travel 60.53		85.53
0637	Diptford Parish Hall		99.00
0638	South and West Internal Audit		75.00
0639	DALC - Membership	14.88	115.65
0640	Community First Trading - Insurance		256.11
0641	Community First Trading – Playing Field insurance		491.40

Receipts

BACS	HMRC – VAT repayment		179.57
BACS	SHDC – Precept (1 st instalment)		2986.00

2 The Financial Statement was received

Lloyds Current Account to 31.3.14	3646.67
Less payments & unrepresented cheques	8044.94
Plus uncleared receipts	9503.07
Total Current Account	5104.80
Santander Account to 31.3.13	12.39
Total funds	5117.19

Earmarked Reserves

P3 Footpaths	234.29
Winter Emergency Planning	800.00
Total Reserves	1034.29

Total uncommitted funds £4082.90

3. Resolved to approve the 2013/14 Accounts and Audit Commission Annual Governance Statement, as detailed in Appendix 14.052.3

14.053 Correspondence received

1. SHDC: Large tree in the Avon adj the highway had been removed
2. SHDC: Self help emergency plans Event, Follaton House, Tuesday 1 July – No one would attend
3. SHDC: Our Plan consultation to 20 June – Details would be included in the magazine
4. SHDC: Nominated Parish Councillor may speak on a planning application within their parish at Development Management Committee Meetings (12 month trial) – Cllr Foster was the first Parish Councillor to speak under this arrangement

14.054 Matters raised at the Annual Parish Meeting – The cumulative effect of renewable energy developments within the locality

14.055 Resolved to submit a tender of £30,000 to purchase Backhill Field, Diptford for the purposes of providing additional parking, and to apply to the Public Works Loans Board

14.056 Reports on Meetings Attended None

14.057 Correspondence available at the Meeting - Noted

1. Healthwatch Voices, Spring 2014
2. Clerks & Councils Direct, May 2014

Meeting ended 9.30pm

Date of next Meeting 17.6.14

Appendix 14.052.3

Diptford Parish Council Accounts 2013/14

Bank Reconciliation

Lloyds TSB Bank Account				Cash Book	
Balance per Bank Statement 31.03.2014				3646.67	
Less: Outstanding Cheques					b/fwd 3,411.61
	chq	amount		Receipts	12627.50 +
	628	115.80		Payments	6170.74 -
				C/fwd	<u>9868.37</u>
Total				115.80	
Plus: Outstanding Receipts				6337.50	
Balance per Accounts				<u>9868.37</u>	
Santander Bank Account					
Bank balance 31.3.14		12.39		B/F	12.39
Less o/s payments		0.00		Receipts	-
Plus o/s remittances		0.00		Payments	0.00
		<u>12.39</u>		Balance c/f	<u>12.39</u>
Total cash & investments				<u>9880.76</u>	<u>9,880.76</u>

Receipts & Payments

Previous Year to 31.03.13		Current Year to 31.03.14
Receipts		
5470.00	Precept	5500.00
0.00	C Tax Support Grant	180.00
430.00	Footpaths (P3)	160.00
322.66	HM Customs & Revenue VAT	0.00
1.08	Interest	0.00
200.00	Grants	6337.50
105.00	Other receipts	450.00
<u>6528.74</u>		<u>12627.50</u>
Payments		
2190.66	Clerk's salary	2282.93
505.73	Clerk's expenses	411.75
368.55	Office	418.16
0.00	Councillors' expenses	0.00
609.49	Grants	341.00
609.00	S137 Grants	0.00
400.00	Graveyard maintenance	0.00
180.00	Audit	60.00
1008.96	Footpaths (P3)	500.00
592.63	Insurance	199.82
164.62	Subscriptions	184.75
1572.40	Playing Field	580.00
446.91	Non revenue items	115.90
96.00	Hall hire	0.00
0.00	Training	0.00
322.66	HM Customs & Revenue VAT	167.61
111.55	Other expenses	908.82
<u>9179.16</u>		<u>6170.74</u>
-2650.42	Net Receipts	6456.76

Significant variances in the statement of accounts

Lines	Description	Year ending		Variance	%	Explanation if variance over 15% & over £250
		31.03.13	31.03.14			
				£	%	
1	Balances brought forward	6,074	3424			
2	Annual Precept	5,470	5,500			
3	Total other receipts (excl precept)	1,059	7,128	6,069	573	Yes
4	Staff costs	2,696	2,695	- 2	0	No
5	Loan interest/capital repayments	0	-	-	0	No
6	Other payments	6,483	3,476	- 3,007	-46	Yes
7	Balances carried forward	3,424	9,881			
8	Total cash & short term investments	3,424	9,881			
9	Total fixed assets & long term assets	3,971	4040	69	2	No
10	Total borrowings	0	0	0	0	No

Explanation of variances

Box No. 3	
	£
Figure in 2012/13 column	1,059
Figure in 2013/14 column	7,128
	6,069
Reason	Amount (£)
1. 2012/13 received £200 grants; 2013/14 received £6337 TAP Grant	6,138
Box No. 6	
	£
Figure in 2012/13 column	6,483
Figure in 2013/14 column	3,476
	-3,007
Reason	Amount (£)
1. Grants: 2012/13 paid £609, 2013/14 paid £341	-268
2. S137 grants: 2012/13 paid £609, no S137 grants paid 2013/14	-609
3. Graveyard maintenance: 2012/13 paid £400, no payments in 2013/14	-400
4. Audit fee: 2012/13 paid £180, 2013/14 paid £60	-120
5. Footpaths (P3): 2012/13 Paid £1009, 2013/14 paid £500	-509
6. Insurance: 2012/13 paid £593, 2013/14 paid £199.82	-393
7. Playing field: 2012/13 paid £1572, 2013/14 paid £580	-992
8. Non revenue purchases: 2012/13 paid £447 (including replacement benches & tubs), 2014/14 paid £116	-331
9. VAT: 2012/13 paid £323, 2013/14 paid £168 (fewer purchases)	-155
10. 2012/13 paid £112 election expenses, no payment 2013/14	-112
11. 2013/14 paid £909 other expenses, including £550 repairs from insurance claim	909