

Diptford Parish Council Meeting

Tuesday 19 May 2015 at 7.40pm

Questions from the public Further complaints were received about dog fouling, and details of the SHDC Dog Control Order would be published in the magazine

Police Report Over the last 6 months, only one crime had been recorded, relating to an aggressive dog. Suspicious behaviour had also been reported, including gates left open and rubbish bins moved.

DCC Cllr Vint had submitted a report detailing his appointments within the Council. He highlighted the implications of the Boundary Commission recommendations to reduce the number of County Councillors from 62 to 60, with Diptford and Avonwick being included within the Yealmpton Division

SHDC Cllr Steer reported that his Ward now covered a large area, extending as far as Holne

MINUTES

Present: Cllrs Foster (Chairman), Baggott, Crocker, Franklin, Parker Davidson, Peach & Wood; SHDC Cllr Steer

15.047 Apologies for absence were accepted from Cllr Hill, SHDC Cllr Smerdon & DCC Cllr Vint

15.048 Declarations of interest in items on the Agenda were received from Cllr Foster: Item 10.050.2 (Personal)

15.049 The Minutes of the Meeting held on the 21.4.15, as previously circulated, were confirmed and signed by the Chairman

15.050 Planning Applications

1. Construction of photovoltaic solar park with associated equipment including access track and cable route at SX 756 523, Place Barton Farm, Moreleigh 22/0848/15/F Place Barton Farm Solar Park Ltd **Strongly object. Unacceptable cumulative visual impact on the locality**
2. Agricultural livestock buildings 1 & 2 at Wheeldon Farm, Halwell Ref 17/0862/15/F & 17/0863/15/F Preston Combe Farms Ltd **No objection, subject to a condition restricting usage to agricultural livestock**
3. Householder application for replacement of 2 flat roof dormer windows with 2 pitched roof dormer windows and addition of 1 conservation roof-light (resubmission of 17/0565/15/F) at The Old Smithy, Curtisknowle (resubmission of 17/0565/15/F) 17/0992/15/F Mr & Mrs G & S Murphy **No objection**

Planning Decisions Noted

4. Listed Building Consent for alterations and extension at 2 Church Cottages, Diptford Ref 17/0384/15/LB **Conditional consent**
5. Householder application for replacement of 2 flat roof dormer windows with 2 pitched roof dormer windows and addition of 1 conservation roof-light at The Old Smithy, Curtisknowle Ref 17/0565/15/F **Conditional permission**

Planning Correspondence

6. SHDC: Enforcement cases resolved at Farleigh Meadows & Higher Farleigh Farm. Action was being taken against the illegal occupation at Mount Zion

15.051 P3, footpaths & highways

1. DCC: P3 grant 2015/16 –No grant would be awarded
2. Offer by Cllr Vint to fund grit bins on the lane to the village hall – Cllr Hill would submit the grant application form

15.052 Playing Field - Acc 02042009 £8013.98; Acc 00196602 £135.44

A complaint had been received that the grass was too long. Usage of the playing field would be assessed, with the possibility of 'wilding' part of it.

Arising from the ROSPA report, the Playing Field Group would:

- Assess the wear on the junior swings to determine if they should be replaced
- Regularly sweep away any debris algae on the tarmac surface of the skate ramps
- Investigate the further repair/replacement of the activity frame

15.053 Finance**1. Cheques passed for payment:**

Cheque	Description	VAT	Gross
0685	S Woodman – April pay		156.80
0686	S Woodman expenses: Office £25, travel £56.70		81.70
0687	South & West Internal Audit		90.00
0688	D Jane – grass cutting		105.00
0689	Community First Trading - insurance		235.63
Receipts			
BGC	SHDC – 1 st Precept £2900 + £140 Council Tax Support Grant		3040.00

2. The Financial Statement was received

Lloyds Current Account to 30.4.15	6106.83
Less payments & unrepresented cheques	873.04
Plus uncleared receipts	0.00
Total Current Account	5233.79
Santander Account to 31.3.13	12.39
Total funds	5246.18

Earmarked Reserves

P3 Footpaths	74.29
Winter Emergency Planning	800.00
Total Reserves	874.29

Total uncommitted funds £4371.89

3. The 2014/15 Accounts and Audit Commission Annual Governance Statement, as given in Appendix 15.053.3, were approved. The Internal Auditor had requested that the Parish Council review its financial regulations in view of the revised mode from NALC in October 2014. This would be discussed at the June Meeting

4. Local Audit and Accountability Act 2014: Transparency Code – Smaller authorities with annual turnover below £25,000 must publish, by the 1.7.15: All items of expenditure above £100; End of year accounts, Annual governance statement & internal audit report; Bank reconciliation; Explanation of significant variances; List of councillor responsibilities; and details of public land and building assets owned by the authority. Details would be published on the Parish website.

15.054 Diptford Community Trust Fund – Details of the fund had been provided by the Devon Community Foundation. Councillors were concerned at the inadequate Parish control and queried the arrangements and conditions of the Fund. The Clerk would ask the Devon Community Foundation to provide any terms and conditions of the endowment specified by Belltown Power Ltd, and she would forward details of the Harberton and South Brent Community Benefit Funds as examples of the preferred type of scheme.

Parish Councillors would be invited to submit their comments on the proposed Fund to the Clerk in advance of discussions with Devon Community Foundation at the next Parish Council Meeting.

15.055 Correspondence received

1. BT: Adopt a Kiosk – No adoption
2. DALC: Election of DALC County Committee 2015 – No nominations
3. Complete Weed Control (Somerset & Devon) – Details would be retained for the Community Lengthsman's scheme
4. DALC Training: Cllr Parker Davidson would attend 'Being an effective Councillor', Ivybridge 8.7.15

15.056 Reports on Meetings Attended None**15.057 Correspondence available at the Meeting Noted**

1. Clerks & Councils Direct, May 2015

Meeting ended 9.15pm

Date of next Meetings:

- *Annual Parish Meeting 26.5.15*
- *Parish Council Meeting 9.6.15*

Appendix 15.053.3

2014/15 Accounts and Audit Commission Annual Governance Statement

Previous Year to 31.03.14		Current Year to 31.03.15	Budget 2014/15
Receipts			
5500.00	Precept	5660.00	5660
180.00	C Tax Support Grant	156.00	156
160.00	Footpaths (P3)	0.00	0
0.00	HM Customs & Revenue VAT	179.57	144
0.00	Interest	0.00	0
6337.50	Grants	0.00	0
450.00	Other receipts	100.00	0
<u>12627.50</u>		<u>6095.57</u>	<u>5960</u>
Payments			
2282.93	Clerk's salary	2255.16	2177
411.75	Clerk's expenses	395.33	395
418.16	Office	318.72	451
0.00	Councillors' expenses	0.00	0
341.00	Grants S137	6717.40	329
0.00	Grants	0.00	100
0.00	Graveyard maintenance	400.00	410
60.00	Audit	175.00	60
500.00	Footpaths (P3)	0.00	0
199.82	Insurance	256.11	205
184.75	Subscriptions	135.77	179
580.00	Playing Field	1136.40	1099
115.90	Non revenue items	7.33	100
0.00	Hall hire	99.00	106
0.00	Training	25.00	80
167.61	HM Customs & Revenue VAT	55.88	0
908.82	Other expenses	30.00	241
<u>6170.74</u>		<u>12007.10</u>	<u>5932</u>
6456.76	Net Receipts	-5911.53	28

Bank reconciliations for the year ended 31.3.15							
Lloyds TSB Bank Account						Cash Book	
Balance per Bank Statement 31.03.2015				4356.84			
Less: Outstanding Cheques						b/fwd	9868.37
		chq	amount			Receipts	6095.57 +
		675	400			Payments	12007.10 -
						C/fwd	<u>3956.84</u>
Total				400			
Plus: Outstanding Receipts				0			
Balance per Accounts				<u>3956.84</u>			
Santander Bank Account							
Bank balance 31.3.15				12.39		B/F	12.39
Less o/s payments				0		Receipts	0
Plus o/s remittances				0		Payments	0
			12.39			Balance c/f	12.39
Total cash & investments				<u>3969.23</u>			<u>3969.23</u>

Significant variances in the statement of accounts

Lines	Description	Year ending		Variance	
		31.03.14	31.03.15	£	%
1	Balances brought forward	3424	9881		
2	Annual Precept	5500	5660		
3	Total other receipts (excl precept)	7128	436	-6692	-94
4	Staff costs	2695	2651	-44	-2
5	Loan interest/capital repayments	0	0	0	0
6	Other payments	3476	9357	5881	169
7	Balances carried forward	9881	3969		
8	Total cash & short term investments	9881	3969		
9	Total fixed assets & long term assets	4040	4190	150	4
10	Total borrowings	0	0	0	0

Explanation of Variances

Box No. 3		£
Figure in 2013/14 column		7,128
Figure in 2014/15 column		436
		-6,692
Reason		Amount (£)
1. 2013/14 received £6337 TAP Grant; 2014/15 received no TAP Grants		-6,337
2. 2013/14 received £160 P3 grant; 2014/15 received no grant		160
3. 2013/14 received no VAT repayment; 2014/15 received £180		180
4. 2013/14 received £450 insurance claim; 2014/15 received £100 insurance claim		-350

Box No. 6		£
Figure in 2013,14 column		3,476
Figure in 2014/15 column		9,357
		5,881
Reason		Amount (£)
1. Grants: 2013/14 paid £341; 2014/15 paid 6717		-6376
2. Graveyard maintenance: 2014/15 paid £400, no payments in 2013/14		-400
3. Audit fee: 2013/14 paid £60; 2014/15 paid £175		-115
4. Footpaths (P3): 2013/14 paid £500, 2014/15 paid £0		500
5. Insurance: 2013/14 paid £199.82, 2014/15 paid £256.11		-56
6. Playing field: 2013/14 paid £580, 2014/15 paid £1136.40		-556
7. Non revenue purchases: 2013/14 paid £116, 2014/15 paid £7.33		109
8. Hall hire: 2013/14 paid £0; 2014/15 paid £99		-99
9. VAT:2013/14 paid £168 , 2014/15 paid £55.88 (fewer purchases)		112
10. 2013/14 paid £909 other expenses, including £550 repairs from insurance claim; 2014/15 paid £30		879