

Diptford Parish Council Meeting

Tuesday 13th June 2017 at 7.30pm

To all Members of the Council

You are hereby summoned to attend a meeting of Diptford Parish Council to be held in Diptford Village Hall on Tuesday 13th June 2017 at 7.30pm for the purpose of transacting the following business.



Sarah Woodman, Clerk to the Council

Date 5th June 2017

The Public are welcome to attend *If any member of the public wishing to attend the Meeting has special requirements (mobility or sensory impairment), please contact the Clerk, Sarah Woodman on 01364 661127*

Questions from the public

Reports from District and County Councillors

Police Report

AGENDA

17.056 To accept apologies for absence

17.057 To note declarations of interest and Dispensations in items on the Agenda.

17.058 To confirm the Minutes of the Meetings held on the 9.5.17, as previously circulated.

17.059 Planning Applications

To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

1. Variation of condition No.1 following grant of planning permission 17/0768/15/AGDPA to allow changes to approved plans at Amity Farm, Cricketens Ref 1135/17/VAR Mr & Mrs A Morse

Planning Decisions

2. Construction of barn for storage of hay at Beneknowle Farm, Diptford Ref 0454/17/FUL **Conditional permission**

17.060 Diptford Amenity Trust & Playing field

1. Diptford Amenity Trust Acc 02042009 £7596.92; Acc 00196602 £135.44
2. Playground maintenance - signage
3. Proposed land sale – Progress

17.061 P3, footpaths & highways

1. Highway Maintenance Community Enhancement Fund 2016/17 & 2017/18

17.062 Finance

1. To approve cheques for payment:

Cheque	Description	VAT	Gross
0803	S Woodman – May pay		179.90
0804	S Woodman – Travel £38.03, Office £34.67	0.20	72.70
0800	K Jane – grass cut		100.00
Receipts			
BGC	HMRC – VAT repaid		735.77
BGC	Santander – Interest April		0.08

2. To receive the Financial Statement

Lloyds Current Account to 23.5.17	5930.42
<i>Less</i> payments & unrepresented cheques	836.60
<i>Plus</i> uncleared receipts	0.00
Total Current Account	5093.82
Santander Account to 1.4.17	1020.49
Total funds	6114.31

Earmarked Reserves

P3 Footpaths	74.29
Winter Emergency Planning	800.00
Community Lengthsman	1020.00
Total Reserves	1894.29

Total uncommitted funds 4220.02

3. To approve the 2016/17 Accounts and Audit Commission Annual Governance Statement *Appendix 17.062.3*
4. High interest savings accounts

17.063 Correspondence received

1. SHDC: Street cleansing relating to events
2. Community Energy Revolution, 7-8.30pm 5 July, Ivybridge Library
3. South Devon AONB launch of Planning Guidance, 4-6.30pm 21 June, Stoke Fleming Village Hall
4. Merchant Navy Day, 3.9.17
5. Development Management Briefing Paper, June 2017

17.064 To replace the Parish Clerk**17.065 Reports on Meetings Attended****17.066 Correspondence available at the Meeting****Appendix 17.062.3****2016/17 Accounts and Audit Commission Annual Governance Statement**

Receipts and Payments for the Year ending 31.03.2017				
Previous Year to 31.03.16			Current Year to 31.03.17	Budget 2016/17
	Receipts			
5800.00	Precept		6,150.00	6150.00
140.00	C Tax Support Grant		126.00	126.00
0.00	Footpaths (P3)		-	0.00
55.88	HM Customs & Revenue VAT		256.37	76.00
2.46	Interest		5.47	7.00
3000.00	Grants		3,500.00	5500.00
8998.34			10,037.84	11859.00
	Payments			
2483.68	Clerk's salary		2650.43	2515.00
451.35	Clerk's expenses		394.65	496.00
336.88	Office		470.76	450.00
250.00	Grants		2724.82	202.00
0.00	S137 Grants		0.00	101.00
0.00	Graveyard maintenance		400.00	416.00
190.00	Audit		125.00	193.00
235.63	Insurance		201.48	240.00
137.47	Subscriptions		136.79	138.00
1896.40	Playing Field		1137.37	4723.00
159.80	Non revenue items		3500.00	102.00
176.00	Hall hire		72.00	118.00
25.00	Training		46.67	50.00
256.37	HM Customs & Revenue VAT		735.77	0.00
0.00	Elections		109.86	110.00
1000.00	Community Lengthsman		0.00	2000.00
30.00	Other expenses		0.00	0.00
7628.58			12705.60	11854.00
1369.76	Net Receipts		- 2,667.76	5.00

Bank reconciliations for the year ended 31.3.17				
Lloyds TSB Bank Account				
Balance per Bank Statement 31.03.2017				2142.91
Less: Outstanding Cheques				
	chq	amount		
	787	72.00		
	789	400.00		
	790	20.00		
Total				492.00
Plus: Outstanding Receipts				0.00
Balance per Accounts				1650.91
Santander Bank Account				
Bank balance 31.3.17	1020.32			B/F 1014.85
Less o/s payments	0			Receipts 2,005.47
Plus o/s remittances	0			Payments 2000
	1020.32			Balance c/f 1,020.32
Total cash & investments	2671.23			2,671.23

Earmarked Reserves		
Held at 31.3.17		
£	Purpose of reserve	Short/Long term
74	P3 - Footpath maintenance	Short
800	Winter Emergency Planning	Long

Asset	Ins Value	Audit value	Comments
Restricted to Clerk's home	2500		Clerk's ownership
2 Bench seats	445	445	
Commemorative stone			Not insured
Notice board	1,781	1,781	
Garden wall	596	596	
6 planters		99	Not insured
Grit Spreader	1418	1418	
Christmas decorations		160	Not insured
	£6,740	£4,499	

Significant variances in the statement of accounts						
Lines	Description	Year ending		Variance £	%	Variance over 15% & over £250
		31.03.16	31.03.17			
1	Balances brought forward	3969	5339			
2	Annual Precept	5800	6150			
3	Total other receipts (excl precept)	3198	3888	690	22	y
4	Staff costs	2935	3045	110	4	
5	Loan interest/capital repayments	0	0	0	0	
6	Other payments	4694	9661	4967	106	y
7	Balances carried forward	5339	2671			
8	Total cash & short term investments	5339	2671			
9	Total fixed assets & long term assets	4259*	4499	240	6	
10	Total borrowings	0	0	0	0	
* Restated						

Explanation of Variances	
Box No. 3	£
Figure in 2015/16 column	3,198
Figure in 2016/17 column	3,888
	690
Reason	Amount (£)
1. 2015/16 received £3000 TAP grant; 2016/17 received £2500 TAP & £1000 Amenity Trust grant	500
2. VAT refund: 2015/16 received £56; 2016/17 received £256	200
Box No. 6	£
Figure in 2015/16 column	4694
Figure in 2016/17 column	9,661
	-4,967
Reason	Amount (£)
1. Grants: 2015/16 paid £250; 2016/17 paid £2723	-2473
2. Graveyard maintenance: no payments 2015/16; 2016/17 paid £400	-400
3. Playing field: 2015/16 paid £1896; 2016/17 paid £1137	759
4. Non revenue purchases: 2015/16 paid £160; 2016/17 £3500 (play equipment)	-3340
5. Hall hire: 2015/16 paid £176; 2016/17 paid £72	104
6. VAT: 2015/16 paid £256; 2016/17 paid £736 (more purchases)	-480
7. Community Lengthsman 2015/16 paid £1000; 2016/17 no payment	1000
8. Office expenses: 2015/16 paid £337; 2016/17 paid £471	-134
9. Elections: No payments 2015/16; 2016/17 paid £110	-110