

Diptford Parish Council Meeting

Tuesday 12th January 2016 at 7.30pm

SHDC Cllr Steer reported on:

- Devolution, in which responsibilities were being identified
- The proposed waste transfer station at Bluepost – the legal status of the planning application was being questioned
- Flooding at Diptford Downs. A drainage scheme would be required in relation to planning application 17/2222/15/F for the barn conversion to dwelling
- A smaller garage was being required at The Old Smithy, Curtisknowle (Planning Appn 17/2435/15/F)

Thanks were expressed to Cllr Crocker and his family for the magnificent Christmas tree in the Square

DRAFT MINUTES

Present: Cllrs Foster (Chairman), Baggott, Crocker, Franklin, Hill, Parker Davidson & Peach; SHDC Cllr Steer; 3 public

16.001 Apologies for absence were accepted from Cllr Hill

16.002 Declarations of interest were noted from Cllr Foster: Item 16.004.1 (Personal)

16.003 The Minutes of the Meeting held on the 8.12.15, as previously circulated, were confirmed and signed by the Chairman

16.004 Planning Applications

1. Outline application with all matters reserved for a permanent agricultural worker's dwelling at Wheeldon Farm, Halwell Ref 2874/15/OPA Mr P Hooper **No objection, subject to: agricultural tie; the dwelling shall not be sold separately from the farm**
2. Single storey school building, providing a classroom and toilet facilities for the Diptford Pre-school within the grounds of Diptford Primary School. The proposed building will replace a wooden shed and two existing white domed canopies that cover an area of existing concrete playground at Diptford Primary School, Diptford Ref DCC/3808/2015 Revised plans **Previously approved**

Planning Decisions Noted

3. Prior approval for proposed change of use of agricultural building to dwellinghouse (Class C3)(Class Q) at Horner Barn, SX7658 5447 Diptford Ref 17/2462/15/AGDPA **Prior Approval Not Required**
4. Prior approval for proposed change of use of agricultural buildings to 2no. dwellinghouses (Class C3) (Class Q) at Springfield Farm, Moreleigh Ref 17/2463/15/AGDPA **Prior Approval Not Required**
5. Replacement dwelling at Beech Grove, Halwell Ref 17/2344/15/F **Conditional permission**

Planning correspondence

6. SHDC: Consultation on Prior Notification applications. Parish Councils would be advised of all planning applications through the weekly lists, including prior notifications and prior approvals. In the long term, it was intended to conduct paper-free consultations with Parish Councils.

16.005 Playing Field

1. Acc 02042009 £8016.17; Acc 00196602 £135.44
2. NPS SW Ltd: Notice to terminate the license with DCC relating to Diptford Playing Field on 11.3.16. The Clerk would invoice any remaining license fee.

16.006 P3, footpaths & highways Cllr Crocker had negotiated an invoice for £1,000 with KJ Thulborn, which would be reclaimed from the TAP award. The Clerk would send a recorded delivery reminder to Halwell & Moreleigh Parish Council advising of the deadline for reclaiming TAP expenses, and Cllr Foster would discuss the matter with Chairman Cllr Treeby. North Huish Parish Council would be asked to apologise and review its minutes in relation to the TAP arrangements with Diptford Parish Council.

16.007 Finance

1. Cheques passed for payment:

Cheque	Description	VAT	Gross
0717	S Woodman – Dec pay		165.24
0718	S Woodman expenses: Office £25.00, travel £28.35		53.35
0719	HMRC - PAYE		124.00
0720	SLCC Membership		35.72

Receipts			
BGC	Santander - Interest		0.37

2. The Financial Statement was received

Lloyds Current Account to 23.12.15	4296.97
Less payments & un-presented cheques	392.59
Plus un-cleared receipts	0.00
Total Current Account	3904.38
Santander Account to 24.11.15	1013.72
Total funds	4918.10

Earmarked Reserves

P3 Footpaths	74.29
Winter Emergency Planning	800.00
Total Reserves	874.29

Total uncommitted funds £4043.81

3. Cllr Baggott verified the reconciliations and signed the bank statements

4. Resolved to grant the Clerk a heating & lighting allowance of £2 per week

5. Resolved to approve the 2016/17 Budget as detailed in Appendix 16.007.5 and request a Precept of £6150

6. Procurement of Audit for Smaller Authorities: Resolved to opt in to the Sector-Led Body, subject to confirmation that the charge will not exceed current audit fees

7. Resolved to grant Citizens Advice South Hams £100 (*Chq 721*)

16.008 Resolved to co-opt Louise Lethbridge as Parish Councillor

16.009 Correspondence received

1. SHDC: Parish Remuneration Panel – No response

2. Dr Sarah Wollaston MP: Broadband speeds – Residents in the Parish connected direct to the exchange (EO Lines) were still experiencing low Broadband speeds, with no plans for any improvement. This affected those trying to work from home and accessing services online, including the SHDC & DCC websites. A cabinet was needed at the exchange. BT would be asked to arrange a meeting of all those affected.

3. SHDC: TAP Fund Application Meeting 14.1.16 – A Councillor would attend. The Community Lengthsman application was considered the priority

4. DALC Newsletter:

- Louise Facey would confirm attendance at the New Councillors Short Course at South Brent 14.1.16
- The Queen's 90th Birthday celebrations would be mentioned in the Magazine
- Cllr & Mr Franklin would be nominated for the Buckingham Palace Garden Party 24.5.16
- No one would attend the Western Power Distribution Annual Stakeholder Workshop

5. Tone Leisure: £465 funding for revenue costs, with a target audience aged over 14 – details would be passed to the WI

6. DCC: Community Flood Resilience Grant – details would be included in the magazine

7. South Hams CVS: Facing Forward to 2020 Project Launch, 10am-3pm Thursday 21 January, Watermark, Ivybridge – details would be circulated to Councillors

16.010 Reports on Meetings Attended None

16.011 Correspondence available at the Meeting

Meeting ended 9.30pm

Date of next Meeting 9.2.16

Appendix 16.007.5
2016/17 Budget & Precept

Budget 2015/16 Actual to 31.12.15 Projected 2015/16 Budget 2016/17

Receipts

Precept	5800	5800	5800	6150
Council Tax Support Grant	140	140	140	126
Footpaths (P3)	0	0	0	0
HM Customs & Revenue VAT	61	56	75	76
Interest	0	0	0	0
Grants (TAP)	0	0	1000	5500
	6001	5996	7015	11852

Payments

Clerk's salary	2408	1858	2478	2515
Clerk's expenses	402	366	488	496
Office	330	239	339	450
Playing Field: Trust Reserves	500	0	500	500
Maintenance	147	905	1207	3725
Insurance	498	491	491	498
Grants	334	150	200	202
S137 Grants	100	0	100	101
Graveyard maintenance	410	0	410	416
Audit	175	190	190	193
Footpaths (P3)	0	0	0	0
Insurance	260	236	236	240
Subscriptions	178	102	136	138
Non revenue items (planting)	100	0	100	102
Hall hire	100	87	87	118
Other expenses	0	0	0	0
Training	80	25	50	50
Elections	245	0	0	110
Community Lengthsman	1000	0	1000	2000
Emergency planning	0	0	0	0
	7267	4649	8011	11852
Balance	-1266	1397	-996	0
Council Tax (Band D Equivalent)	24.25			24.91

Projected Reserves			Projected funds 31.3.16	4918
	31.3.15	31.3.16	Less Reserves	874
P3	74	74	Uncommitted funds	£2,481
Winter Emergency Planning	800	800	31.3.16	
TAP	1000	0		
	1874	874		

Notes

1. Assumes 1.5% inflationary increase 2016/17
2. Council Tax Band D Equivalent 2016/17 246.90 (2015/16 Band D 242.18)
3. Total reserves should be between 3 and 12 months net expenditure (£1863-£7454)
4. Precept calculation: Total budget requirement less £126 Council Tax Support Grant.
5. Council Tax Support Grant likely to reduce in 2017/18. Precept increases may be capped.
6. TAP applications submitted for: Playing Field grass cuts £1000 & climbing frame £2500; and Community Lengthsman £2000. Grant receipts assumed to balance grant-funded expenditure.
7. Graveyard Maintenance: Grant application, supported by accounts requested by 31.10.15.