

# Diptford Parish Council Meeting

Tuesday 11<sup>th</sup> July 2017 at 7.30pm

## To all Members of the Council

You are hereby summoned to attend a meeting of Diptford Parish Council to be held in Diptford Village Hall on Tuesday 11th July 2017 at 7.30pm for the purpose of transacting the following business.



Sarah Woodman, Clerk to the Council

Date 3<sup>rd</sup> July 2017

**The Public are welcome to attend** *If any member of the public wishing to attend the Meeting has special requirements (mobility or sensory impairment), please contact the Clerk, Sarah Woodman on 01364 661127*

## Questions from the public

## Reports from District and County Councillors

## Police Report

## AGENDA

### 17.067 To accept apologies for absence

### 17.068 To note declarations of interest and Dispensations in items on the Agenda.

### 17.069 To confirm the Minutes of the Meetings held on the 13.6.17, as previously circulated.

### 17.070 Planning Applications

*To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

1. Householder application for extension to existing dwelling at Omaka, Nr Diptford Ref 1969/17/HHO Mr P Dunkerley

### To ratify Planning Applications considered at the Meeting held on the 13.6.17

2. Prior approval for a proposed change of use from agricultural building to dwellinghouse (Class C3)(Class Q) at Old Barn, Thornlands Ref 1787/17/DPM Mr R Smith The applicant's address has been stated as Stert Quarry Farm, where he has no right to live and is currently subject to enforcement action

### Planning Correspondence

3. SHDC: Electronic Consultation trial from 3.7.17

### 4. Planning Review – Appendix 17.070.4 (*confidential information*)

### 17.071 Diptford Amenity Trust & Playing field

1. Diptford Amenity Trust Acc 02042009 £7597.22; Acc 00196602 £135.44
2. Playground maintenance - signage
3. Proposed land sale – Progress

### 17.072 P3, footpaths & highways

### 17.073 Finance

#### 1. To approve cheques for payment:

Cheque	Description	VAT	Gross
0806	S Woodman – June pay		179.90
0807	S Woodman – Travel £53.10, Office £40.39		93.49
0808	HMRC - PAYE		134.80
Receipts			
BGC	Santander – Interest April		0.08

#### 2. To receive the Financial Statement

Lloyds Current Account to 23.6.17	5577.82
<i>Less</i> payments & unrepresented cheques	892.19
<i>Plus</i> uncleared receipts	0.00
Total Current Account	4685.63
Santander Account to 1.4.17	1020.49
Total funds	5706.12

#### Earmarked Reserves

P3 Footpaths	74.29
Winter Emergency Planning	800.00
Community Lengthsman	1020.00
Total Reserves	1894.29

**Total uncommitted funds 3811.83**

#### 3. Financial Regulations review *Appendix 17.073.3*

4. Transparency Code Funding award £510

**17.074 Correspondence received**

**17.075 Parish Clerk job vacancy** Closing deadline for applications 14 July. Interviews from 24 July.

**17.076 Reports on Meetings Attended**

**17.077 Correspondence available at the Meeting**

**Appendix 17.073.3**

**Review of Financial Regulations**

*Current Financial Regulations available at <https://diptfordparishcouncil.org/governing-documents/>*

Proposed amendments:

1.6. Deliberate or wilful breach of these Regulations by an employee may give rise to disciplinary proceedings.

11.1 b. Where the council intends to procure or award a public supply contract, public service contract or public works contract as defined by The Public Contracts Regulations 2015 (“the Regulations”) which is valued at £25,000 or more, the council shall comply with the relevant requirements of the Regulations .

c. The full requirements of The Regulations, as applicable, shall be followed in respect of the tendering and award of a public supply contract, public service contract or public works contract which exceed thresholds in The Regulations set by the Public Contracts Directive 2014/24/EU (which may change from time to time).

*Omit 11.1f*

*11.1h. Amend to £25000*

*Omit 11.1k*

14.2. No tangible moveable property shall be purchased or otherwise acquired, sold, leased or otherwise disposed of, without the authority of the council, together with any other consents required by law, save where the estimated value of any one item of tangible movable property does not exceed £250.