

# Diptford Parish Council Meeting

Diptford Village Hall

Tuesday 11 January 2011 at 7.30pm

**Police Report** No crimes were reported in November or December. Parishioners were asked to report any suspicious activity as metal thefts were on the increase, including galvanised farm gates

## MINUTES

**Present** Cllrs Foster (Chairman), Baggott, Franklin, Hill, Savery & Sutherland

**11.001 Apologies for absence** were accepted from Cllrs Gopal & Randall

**11.002 To note declarations of interest in items on the Agenda** None

**11.003 The Minutes of the Meeting held on the 16.11.10, as previously circulated, were confirmed and signed by the Chairman**

### 11.004 Planning Applications

1. Householder application for installation of air source heat pump at Gara Lodge, Gara Bridge Ref 17/2715/10/F Mr D Miller **No objection**

### Planning Correspondence

2. SHDC enforcement officers were investigating the alleged unauthorised formation of a pond/lake at Daisy Hills, which lay immediately outside the parish.

**11.005 P3 & Footpaths** – Expenses of £21 were paid to Mr Sampford (*chq 464*). At the Christmas Workshop, it was announced that cuts of at least 27% were expected in the Rights of Way budget over the next 4 years, and it was recognised that P3 was an example of the Big Society and Localism.

Wardens were looking at UCRs (Unclassified County Roads) in relation to their condition and promotion. Their use for recreation purposes was recognised and landowners were asked to cut back the hedges.

**11.006 Diptford Playing Field** – SHDC funding of £5000 had been received for the skate ramps.

### 11.007 Finance

#### 1. Cheques passed for payment:

Cheque	Description	VAT	Gross
0459	S Woodman – Nov pay		137.86
0460	S Woodman expenses: Office £28.84, travel £19.60		48.44
0461	HMRC - PAYE		103.38
0462	S Woodman – Dec pay		137.86
0463	S Woodman expenses: Office 28.84, travel £18.40		47.24

#### Receipts

BGC	Santander - Interest		0.37
BGC	Transfer: Santander to Lloyds TSB accounts		500.00

#### 2. The Financial Statement was received

Lloyds Current Account to 30.11.10	343.58
Less payments & unrepresented cheques	474.78
Plus uncleared receipts	500.00
<b>Total Lloyds Current Account</b>	<b>368.80</b>
Alliance & Leics Acc to 4.12.10	4506.36
Less payments & unrepresented cheques	500.00
Plus uncleared receipts	0.37
<b>Total Alliance &amp; Leicester Account</b>	<b>4006.73</b>
<b>Total funds</b>	<b>4375.53</b>

#### Earmarked Reserves

P3 Footpaths	449.25
Amenity Trust	0.00
Parish Plan	193.43
<b>Total Reserves</b>	<b>592.68</b>

**Total uncommitted funds** £3782.85

#### Finance correspondence

**3. Resolved to approve the 20011/12 Budget and Precept of £5300, as detailed in Appendix 11.007.3**

**4. Resolved to grant Totnes & Dartmouth Ring & Ride £50 (*Chq 465*)**

### 11.008 Correspondence received

1. Temporary road closure: Star House to Diptford Cross 7-11 March 2011 - Noted
2. SHDC: Review of Landscape and Leisure activities – A robust procurement process would be implemented to ensure a cost effective grounds maintenance service

3. SHDC: Budget Meeting with Parish Councils & precepting authorities 13.1.11, Follaton House – Cllrs Foster and Franklin would attend
4. SHDC: Totnes & surrounding area Parish Cluster Meeting 7pm 18.1.11 – Cllrs Foster & Franklin would attend
5. Dept of Transport: Snow code – Details were included in the magazine. The Clerk would investigate the liability implications of farmers clearing the roads
6. Democracy Pack – Parish election polling day 5.5.11. The Annual Parish Council Meeting would be held on the 17<sup>th</sup> May, and the date and content of the Annual Parish Meeting would be discussed at the February Meeting. An article in the magazine would encourage parishioners to stand as Councillors
7. Police Authority Conference, Exeter 16.2.11 – No one would attend
8. DCC: Changes to the Mobile Library Service from January 2011 – Details had been included in the magazine
9. CPRE Best Kept Village Competition & Pam Parker Village Map – Diptford would not enter the competition
10. SHDC Development Management questionnaire – The Clerk had completed the questionnaire, due to the tight deadlines, and it was confirmed that the Parish Council would be interested in a pilot to provide the initial judgement on whether works actually required planning permission

**11.009 Reports on Meetings Attended** Cllrs Franklin and Foster and the Clerk attended a meeting with SHDC Cleansing Management Officer, in which a Partnership Agreement was agreed. Priority and Secondary areas were identified for cleaning and, from March 2011 two mechanical sweepers would visit Diptford every 6-8 weeks. The Cleansing Management officer would be available on a quarterly basis to meet the council and discuss cleansing matters.

**11.010 Correspondence available at the Meeting – Noted**

1. DALC Newsletter Nov/Dec 2010
2. Village Green, Dec 2010
3. South Hams, Winter 2010
4. DCC: Gypsies and Travellers – Planning Applications
5. Trade publications

*Meeting ended 9.10pm*

*Date of next Meeting 15.2.11*

**Appendix 11.007.3**

**20011/12 Budget and Precept**

	<b>Budget 2010/11</b>	<b>Actual to 31.12.10</b>	<b>Projected 2010/11</b>	<b>Budget 2011/12</b>	<b>Notes</b>
<b>Receipts</b>					
Precept	5300	5300	5300	5300	
Footpaths (P3)	35	0	5	5	
HM Customs & Revenue VAT	90	251	260	90	
Interest	5	2	3	5	
	<b>5430</b>	<b>5554</b>	<b>5568</b>	<b>5400</b>	
<b>Payments</b>					
Clerk's salary	1890	1172	1562	1570	
Clerk's expenses	661	348	463	475	
Amenity Trust (Reserve)	500	0	500	500	
Playing Field	400	1150	1150	900	Insurance, inspections
Grants	450	0	0	450	
S137 Grants	50	0	50	50	
Audit	50	164	219	223	
Footpaths (P3)	235	0	21	21	
Insurance	251	279	279	285	
Subscriptions	93	188	230	235	
Non revenue items	52	762	800	0	Signage 2010/11
Hall hire	91	0	91	93	
Other expenses	0	0	25	25	
Training	55	0	0	120	
Delegated services	500	0	0	500	
	<b>5278</b>	<b>4061</b>	<b>5390</b>	<b>5446</b>	Assumes 2% increase 2011/2
<b>Balance</b>	<b>152</b>	<b>1492</b>	<b>178</b>	<b>-46</b>	

