

Diptford Parish Council Meeting

Tuesday 10th January 2017 at 7.30pm

To all Members of the Council

You are hereby summoned to attend a meeting of Diptford Parish Council to be held in Diptford Village Hall on Tuesday 10th January 2017 at 7.30pm for the purpose of transacting the following business.



Sarah Woodman, Clerk to the Council

Date 2nd January 2017

The Public are welcome to attend *If any member of the public wishing to attend the Meeting has special requirements (mobility or sensory impairment), please contact the Clerk, Sarah Woodman on 01364 661127*

Questions from the public

Reports from District and County Councillors

AGENDA

17.001 To accept apologies for absence

17.002 To note declarations of interest and Dispensations in items on the Agenda.

17.003 To confirm the Minutes of the Meetings held on the 6.12.16, as previously circulated.

17.004 Planning Applications

To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

1. Householder application for provision of 2-bay heritage garage and lockable store at Butterdon Lodge, Diptford Ref 3960/16/HHO Mr & Mrs J Parker

Planning Correspondence

2. SHDC: Stert Cottage – No breach of planning control for wall removal

17.005 Playing Field

Diptford Amenity Trust Acc 02042009 £8595.16; Acc 00196602 £135.44

17.006 P3, footpaths & highways

17.007 Finance

1. To approve cheques for payment:

Cheque	Description	VAT	Gross
0777	S Woodman – Dec pay		172.63
0778	S Woodman – Travel £40.50, Office £33.67		74.17
0779	HMRC (PAYE)		129.40
0780	SLCC membership		33.00
0781	Citizens Advice South Hams		100.00
Receipts			
BGC	Santander – Interest Dec		0.09

2. To receive the Financial Statement

Lloyds Current Account to 23.11.16	4221.85
Less payments & unrepresented cheques	857.59
Plus uncleared receipts	0.00
Total Current Account	3364.26
Santander Account to 7.12.16	1020.07
Total funds	4384.33

Earmarked Reserves

P3 Footpaths	74.29
Winter Emergency Planning	800.00
Total Reserves	874.29

Total uncommitted funds £3510.04

3. To approve the 2017/18 Budget and Precept – Appendix 17.007.3

17.008 Correspondence received

1. SHDC: Domestic recycle sacks
2. DALC: No extension of Council Tax referendum principles
3. SHDC: Homeless strategy consultation to 13.2.17
4. SHDC: Pay phone final decision notices
5. DCC Highways: Highway Community Enhancement Fund

17.009 Reports on Meetings Attended

17.010 Correspondence available at the Meeting

Appendix 17.007.3 2017/18 Budget & Precept	Budget 2016/17	Actual to 31.12.16	Projected 2016/17	Predicted 2017/18	Budget 2017/18
Precept	6150	6150	6150	7000	
Council Tax Support Grant	126	126	126	114	
Footpaths (P3)	0	0	0	0	
HM Customs & Revenue VAT	76	256	256	100	
Interest	7	5	7	5	
Grants (TAP)	5500	0	2500	1500	
	11859	6537	9039	8719	
Payments					
Clerk's salary	2515	1998	2664	2717	
Clerk's expenses	496	279	373	380	
Office	450	341	475	484	
Playing Field: Trust Reserves	500	0	500	500	
Maintenance	3725	782	3542	2563	
Insurance	498	356	491	501	
Grants	202	2625	2639	200	
S137 Grants	101	0	0	100	
Graveyard maintenance	416	0	410	418	
Audit	193	125	125	128	
Footpaths (P3)	0	0	0	0	
Insurance	240	201	201	205	
Subscriptions	138	104	138	141	
Non revenue items	102	0	0	100	
Hall hire	118	0	120	122	
Other expenses	0	0	0	0	
Training	50	30	30	50	
Elections	110	110	110	0	
Community Lengthsman	2000	0	0	1000	
Emergency planning	0	0	0	0	
	11854	6951	11817	9609	
Balance	5	-413	-2779	-890	
Council Tax (Band D Equivalent)	24.91			28.25	
Projected Reserves					2560
	31.3 16	31.3 17			874
P3	74	74			
Winter Emergency Planning	800	800			
	874	874			£1,686

Notes

1. Assumes 2% inflationary increase 2017/18
2. Council Tax Band D Equivalent 2017/18 £247.79 (2016/17 Band D 246.90)
3. Total reserves should be between 3 and 12 months net expenditure (£2954-£11817)
4. Precept calculation: Total budget requirement less £114 Council Tax Support Grant.
5. Council Tax Support Grant will reduce in 2018/19. Precept increases may be capped.
6. TAP application submitted : 2017/18 Playing Field environmental improvement & maintenance £1500; TAP award £2500 2016/17 for replacement climbing frame still to be claimed
7. Graveyard Maintenance: Grant application, supported by accounts, requested 2015